



# BRAMSHOTT & LIPHOOK NEIGHBOURHOOD DEVELOPMENT PLAN

Minutes of the NDP Meeting held on Tuesday 14th December 2021,

7.30 pm, Millennium Centre

Present:

Kevin Wyeth (KW) - Chair  
Chantal Foo (Vice Chair) (CF)  
Cllr Jeanette Kirby (Parish Council) (JK)  
Louise Bevan (LB)  
Alan Lindsell (AL)  
Liza Smith (NDP administrator)

Also in attendance:

Cllr Don Jerrard (Parish Council)  
2 members of the public

Apologies:

Raine Ryland  
Jonathan Ainsley  
Andrew Thornhill  
Dennis Smith  
Sarah Perryman

## 1. Welcome and Introduction

The Chair welcomed everyone to the meeting.

KW shared that he was now formally the Chair of the NDP Steering Committee which was confirmed at Council meeting 20th December 2021. Particular thanks were given to JK for her support and guidance re the process.

The Chair also put on record his gratitude to the team for the progress, the work and the effort they have all put into delivering the Draft Site Matrix and Draft Policies. Each person had brought their key skills to the process.

The Chair confirmed that the policies are now with AECOM for robustness test and the Site Matrix has been finished subject to planned reviews. The Chair also proposed a slight change to the agenda whereby Public Participation has been moved further down the agenda in order that the public had more time to consider meeting proceedings before being invited to ask questions.

## 2. Apologies for absences

Absences were noted.

## 3. Declarations of Interests

There were none declared.

#### **4. Approval of minutes from meeting dated 9<sup>th</sup> November 2021**

The minutes of the meeting held in November were approved in full subject to minor amendment. Proposed by KW and seconded JK, with all in favour 5/5. LS to send to Council.

#### **5. Matters Arising from minutes not addressed in the agenda**

None.

#### **6. Update on Delivering the NDP - Timeline**

- KW thanked LB for the original Excel Timeline which formed the basis of the revised PLAN.
- The Revised PLAN is a working draft – there would be 3 scheduled meetings to go through it before next meeting.
- The Excel Timeline aim was to complete the NDP by March 2022 but now we have more detail, KW can't see it completing until the summer.
- The Plan needs to align with the expectations of the Parish, SDNP and EHDC.
- KW will tidy the plan up before he shows it to the group

**Action: KW to update the PLAN and present to the team before bringing to the next meeting.**

#### **7. Site Options Assessment – Chantal Foo**

CF gave a presentation on the document which included:

- An overview of local policies
- Constraints offered by SDNP and EHDC
- Potential windfall sites
- Overview of Environmental and heritage constraints
- Confirmed currently 7 sites may be going forward
- Not allocated are red sites identified by AECOM

CF confirmed that both a summary version (earlier read for the public) and a long version of the SITE MATRIX should be on website.

**Action: LS to add Summary Site Matrix to website.**

CF confirmed that the next steps will be a full review of the working party on the 29<sup>th</sup> DECEMBER 2021 to review “green and windfall” sites to see at how they fit in the Parish: what could be accommodated on the site, the benefits to the community, set out a proposal and approach developers in order to meet the needs of the community vis a vis what the developer wants.

**Action: CF & TEAM to review the Site Matrix to identify Sites for Allocation.**

#### **8. Update: Locality & AECOM Technical Packages. Evidence Base and Policies Development (EBPD)**

15x Draft Policies are with AECOM for robustness review. JK will try to get all reviewed policies back before Christmas or early New Year. JK is waiting for feedback from other members of the Steering Group to make amendments and will take their advice before make changes and integrate comments into the final draft Policies..

**Action: JK to progress comments from AECOM**

## 9. Update: Green & Sustainability Opportunities

LB and the working party met on 9th Dec to identify priority areas and climate change actions. They will take a detailed look at housing and transport and will be identifying potential areas to make some policy changes. LB will look at reworking Policies after AECOM comes back. Another WP meeting is planned to look at emerging areas.

**Action: LB to lead Green and Sustainability opportunities that may influence final Policies.**

## 10. Public Participation Session: Inviting members of the public to discuss areas of specific interest.

Q. A member of the public asked if the move in timeline is a “delay”.

KW responded that the revised Plan is more realistic considering the team are volunteers and a large number of processes are out of our control such as AECOM Robustness Review. The full plan will always be aspirational and will be shared at the next meeting.

Q. When will the community get involved? Will the public get enough notice?

A. KW responded - Press, Social Media and Public engagements are factored into the Plan and will be shared at the next meeting.

Q. Can speed limits be incorporated in the scope of the NDP if this falls under the remit of climate change and public safety?

A. NDP can allocate Sites, Policies and Recommendations for Allocated Sites. Areas not covered by these three key elements can be incorporated into the NDP in a Vision Section.

**Action KW to contact Debbie Curnow Ford, HCC Councillor Transport**

JK stated that members of the Access and Movement Working Party are interested in helping on the speeding issue and will supporting speeding restrictions for the public safety.

## 11. Task Allocation

- KW asked that Reducing the Fear of Crime is added to the next agenda. Reducing Crime and Public Safety including safe walking routes should be included in the NDP.

**Action: KW to consider how to present this in the NDP.**

- Review of lighting and natural surveillance without impacting on night sky (South Downs National Park) including signage; checks to see on what research has already been done

**Action: CF/KW to review SDNP Plan for complementary Policies.**

## **12. Next meeting, and next steps**

The date of the next meeting was confirmed as Tuesday 11<sup>th</sup> January at 7.30 pm and will take place in the Millennium Centre.

KW thanked the participants for their time and formally closed the meeting.

The meeting closed at 8.20 pm.