



Bramshott & Liphook Neighbourhood Development
Plan Steering Group
admin@bramshottandliphookndp.uk

**Minutes of the NDP Meeting held on Tuesday 12th October 2021, 7.30 pm, Millennium
Centre**

Present:

Louise Bevan (LB)
Cllr Jeanette Kirby (Parish Council) (JK)
Alan Lindsell (AL)
Chantal Foo (Vice Chair) (CF)
Sarah Perryman (SP)

Also in attendance:

Cllr Eddie Trotter (Parish Council)
Cllr Don Jerrard (Parish Council)
Liza Smith (NDP administrator)
1 member of the public

Apologies:

Raine Ryland
Jonathan Ainsley
Andrew Thornhill
Dennis Smith
Kevin Wyeth

1. Welcome and Introduction

The Chairman welcomed everyone to the meeting and introduced a new member Sarah Perryman to the Steering Group. Kevin Wyeth was also announced as a new member of the Steering Group.

2. Apologies for absences

Absences were noted.

3. Declarations of Interests

There were none declared.

4. Approval of normal minutes from meeting dated 20th July 021

The minutes of the meeting held on July were approved in full subject to a query about the participation of a member of the public. LS to check minutes. Proposed by JK and seconded by LB, with all in favour 5/5. LS to send to Council.

Action: LS



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5. Matters Arising from normal minutes not addressed in the agenda

None.

6. Public participation session

A member of the public raised a query regarding the Housing Needs Assessment. CF responded that the document will need to be finally checked before it is released to the public via the website.

Cllr Jerrard commended the group on the persistence of the group in completing the Assessment and commended the group on the progress made to date.

7. Update on Site Options Assessment

JK reported that:

- EHDC Local Plan is proposed to be submitted for Regulation 19 in April 2022.
- EHDC has removed a reference to the wording “climate change” in the the Design Codes in the EHDC draft Local Plan.
- Meeting has been held by EHDC with the Parish Council and the developer of Chiltley Lane site to discuss EHDC’s draft Local Plan draft allocation of the Chiltley Lane site, including access points, cycling, and soft landscaping etc.
- Noted that the NDP cannot influence sites allocated through EHDC’s Local Plan, except through use of design codes
- Noted that the site formerly known as ‘Countrywide Stores’ on Station Road has been withdrawn from EHDC’s Call for Sites by the owner.

8. Review proposed timeline

- LB circulated timeline document and provided an overview.
- CF confirmed that there will be 2 x six-week consultation periods as part of regulatory requirements prior to the referendum procedure.
- The group confirmed that the timeline is set out with the aim to complete the NDP for the referendum to coincide with the referendum of EHDC’s Draft Local Plan, but if the EHDC plan is delayed any further, the NDP is to be completed then policies updated again once the EHDC Local Plan is approved.
- Site matrix is almost completed but needs more work to finish
- JK stated that the Council will receive an uplift in CIL contributions for housing development of 10% extra once the NDP is approved.
- Final consultation and community engagement will need to take place on the draft NDP

Action: LB to complete the timeline and circulate



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9. Update on Locality & AECOM technical packages

a. Evidence Base and Policies Development (EBPD)

The Working Party has completed 12 out of the 15 policies so far. The working party will meet to review the final policies.

Action: JK/CF to arrange a working party meeting

b. Housing Needs Assessment Report (HNA)

AL reported that he could not access this document in the Dropbox. LS commented that there are some capacity issues with the Dropbox storage.

Final report ready for final check and issue onto the website.

Action: LS to check dropbox.

10. Update on Site Options Assessment

a. Site Options Distances Matrix

- JK is looking to add more detail and specific information
- JK led a discussion on respective distances from the south of the railway to the centre of the village

Action: JK/CF to sign off document

b. Site Options Assessment Matrix

- The Working Party needs to meet to approve the matrix and policies. LS to arrange meeting on Wednesday 20th October

Action: LS to book meeting room and confirm details

11. “Green & Sustainability” agenda

- Discussion had on different types of ‘green’, including green walls, green roofs, green routes, attractive routes for all individuals, and how this is to be looked at as a whole.
- Brief discussion on COP26 and the importance of visions turned into policies.
- Greater priority given to green transport solutions with more encouragement given to walking and cycling

12. Task Allocation

- JK and LB will provide introduction sessions and an overview of the Housing Needs Assessment and policies to Sarah Perryman and Kevin Wyeth



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- Dropbox access for new members to be issued
- Green “sustainability” issues should be added to the November Working Party agenda
- Liza to forward final HNA to Parish Council for their interest.

Action: LS to arrange dropbox access for new Steering Group members

13. Next meeting, and next steps

- LS to check that all agenda and minutes have been uploaded to website

Action: LS

The date of the next meeting was confirmed as Tuesday 9th November at 7.30 pm and will take place in the Millennium Centre.

CF thanked the participants for their time and formally closed the meeting.

The meeting closed at 20.40pm.