



Bramshott & Liphook Neighbourhood Development
Plan Steering Group
admin@bramshottandliphookndp.uk

Minutes of the NDP Meeting held remotely on Tuesday 12th January 2021, 7.35 pm

Present:

Chantal Foo (vice-chair) - Chairman
Louise Bevan
Cllr Jeanette Kirby (Parish Council)
Cllr Sumi Olsen

Also in attendance:

Cllr Eddie Trotter (Parish Council)
Cllr Don Jerrard (Parish Council)
Christine Hill (Working Party)
Liza Smith (NDP administrator)
1 member of the public

Apologies:

Raine Ryland

1. Welcome and Introduction

The Chairman welcomed everyone and advised that the meeting was being audio and visually recorded for the purposes of the minutes.

2. Apologies for absences

CF confirmed that RR had sent her apologies. CF also confirmed that Eliza Margrove resigned from the Steering Group in December 2020.

3. Declarations of Interests

There were none declared.

4. Approval of normal minutes from meeting dated 15th December 2020 (Appendix 1)

The minutes of the meeting held on 15th December 2020 were proposed by JK and seconded by LB, with all in favour 4/4. LS to send to Council.

Action: LS



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5. Matters Arising from normal minutes not addressed in the agenda

JK confirmed that she will forward the Community policies as previously requested.

6. Public participation session

Cllr Trotter asked for the timescales for assessment of the additional site that came forward in Bramshott. CF stated that this is in progress but cannot provide a timescale at this stage.

The member of the public asked if the new additional site contained an application for new housing. CF replied that it would be inappropriate to divulge this until AECOM have assessed the site independently and updated their Site Assessment and Options report. The updated report will, once approved, be made public.

7. Update on Locality packages

a. Housing Needs Assessment

CF stated that this is in progress and that she and JK have a virtual meeting with AECOM to discuss further and commence this package.

b. Strategic Environmental Assessment

This is currently out for consultation with the Environment Agency, Natural England and Historic England. CF requested if there were any further comments on the draft SEA that need to be forwarded to AECOM. LB commented that the SEA is a comprehensive and useful document. LB asked whether the groups had considered the ageing population as part of the SEA. SO, stated that the NDP Steering Group is providing an important role in checking and cross-referencing these points.

Christine Hill joined at 7.44pm.

8. Advertisements for new SG members

JK had circulated a draft advert and requested comments and feedback from other SG members. CF had updated the draft advert to be usable as a poster for distribution. SO asked if a PDF could be created and circulated by email to the NDP email distribution list. Posters will also be out onto the noticeboards in the Parish, community notice board and local Sainsbury's store etc. A4 size posters are to be put onto the Council noticeboards. All agreed to the advert content.

SO raised an opportunity for the Liphook Community Magazine. JK stated that she will be preparing a separate piece about the NDP to be published in this magazine.



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9. Information for website update

CF is working on the FAQs section which hopefully will act as a lever to engage more local residents in the NDP. LB commented that this information should let local people know what stage the NDP is at and also summarise what else needs to be done. To be updated to the website as soon as final checked.

LS to upload a version of the advert onto the website and will investigate the most effective location.

Action: LS

10. Update on Site Assessment Matrix

The sections on distances is being updated. All the sites, as indicated in amber and green in AECOM's Site Assessment and Options report, have been assessed with the exception of the ones highlighted in red. CF said the aim is to provide a first draft shortly for the Steering Group to review. The Steering Group expressed appreciation for LB, JK and CF's work in producing this document.

11. Confirmation of meeting dates for 2021

All agreed to the proposed dates. LS to update to website.

Action: LS

12. Next meeting, and next steps

The date of the next meeting was confirmed as Tuesday 9th February 2021 at 7.30 pm.

CF thanked the participants for their time and formally closed the meeting.

The meeting closed at 20:03.