



Bramshott & Liphook Neighbourhood Development  
Plan Steering Group  
[admin@bramshottandliphookndp.uk](mailto:admin@bramshottandliphookndp.uk)

**Minutes of the NDP Meeting**  
**held on Tuesday 11<sup>th</sup> January 7.30 pm, Millennium Centre, Liphook**

Present:

Kevin Wyeth (KW) - Chair  
Louise Bevan (LB)  
Cllr Jeanette Kirby (Parish Council) (JK)  
Chantal Foo (Vice Chair) (CF)  
Alan Lindsell (AL)

Also in attendance:

Cllr Don Jerrard (Parish Council)  
Liza Smith (NDP administrator)

Apologies:

Raine Ryland  
Andrew Thornhill  
Dennis Smith  
Sarah Perryman (SP)

**1. Welcome and Introduction**

The Chairman welcomed everyone to the meeting. Cllr Trotter had shared data on speeding with the Chair but had to leave the meeting early. The Chair confirmed that JA has resigned from the Committee due to work commitments.

**2. Apologies for absences**

Absences were noted.

**3. Declarations of Interests**

There were none declared.

**4. Approval of normal minutes from meeting dated 9<sup>th</sup> December 2021**

NO. 9 – typo detailed look at housing policy but will look at others

The minutes of the meeting held in December were approved, subject to a minor correction in item 9. All approved in full subject to minor amendment. Proposed by KW and seconded by JK, with all in favour 5/5.

**Action: LS to upload to website and send to Council**



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**5. Matters Arising from normal minutes not addressed in the agenda**

None.

**6. Update on Delivering the NDP – Timeline**

- KW has converted the timeline from Excel onto new planning software package
- The new format has multiple levels below each heading with a short description added to each item
- KW confirmed that this plan is “aspirational”.
- The Chair gave a summary of each planned item. Key developments are:
  - AL will be acting as Communication Lead for the NDP – KW and AL have met with Gabrielle Pike who is writing an article for the Liphook Community to be published in March. AL is writing the 1800 words ready for the 22nd January deadline.
  - Site allocation are moving significantly – a vote will be taken to approve moving sites to the next stage.
  - Engaging Our Youth – Chair has approached Bohunt School with RR
  - Photos for NDP, website and marketing material – Chair has sent requirements to Haslemere Camera Club requesting images of the Parish in line with our key policy areas.
  - Formal review of the NDP is currently planned for to start in by EHDC + SDNP and should be completed by September 2022. But some experts are saying it may take 12 months.
  - NDP to be updated when EHDC local plan is published if the NDP is formalised before EHDC’s Local Plan’
  - The plan shows two public presentations to create awareness of NDP and encourage public engagement.
  - We are currently planning two public, one day presentations - the first in March to offer presentations and the second in May. Community feedback is key before moving into formal approval stage.

**Action: KW to monitor and report progress against plan**

**7. Site options assessment – Chantal Foo**

CF gave a presentation on the updated document which included:

- CF provided a statement re what the document is and what it does
- Working party meetings have taken place to review sites
- 11 potential sites have been identified that could offer the benefits the community is looking for. Sites have been colour coded:
- A number of sites were already RED as rejected by AECOM - we have not added any further information as their report is very detailed.



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CF reviewed each of the 11 sites: -

1. LIP - 004 Land at Church Road in Bramshott — affordable residential –  
Query raised about access to site - this was addressed.  
Site approved - approved site goes forward 4/5 – 1 abstention
2. LIP- 016 Land at Orange Lodge (Midhurst Road) - affordable residential and specialist  
Site approved - 5/5 votes in favour
3. LIP 9-11 The square (windfall site) - affordable residential and specialist  
Site approved - 5/5 votes in favour
4. LIP-013 Countywide Stores - mixed use  
Site approved - 5/5 votes in favour
5. LIP-016 - 48 London Road – residential affordable, mixed use  
Site approved - 5/5 votes in favour
6. LIP-014 Land at Penally Farm, Hewshott Lane – mixed use development  
Site approved - 5/5 votes in favour
7. LIP-20 – Land at Devils Lane, Liphook – residential affordable and specialist, multi-use games area (MUGA) and sports facilities. Subject to LIP-017 (Chiltley Farm) being approved.  
Site approved - 5/5 votes in favour
8. LIP-24 – Land adjacent to Passfield Mill Business Park– increase business centre. Added potential but may not comply; possible conflict with EHDC local plan policy  
Action: CF to add changes to both matrix document  
Site approved - 5/5 votes in approval subject to changes
9. LIP-28- land south of Passfield Mill Business Park – planning for car parking – employment and commercial facilities – permission already granted  
Site approved - 5/5 votes in approval subject to changes
10. LIP-005 Land at Bohunt Manor – recreational and leisure community uses, MUGA  
Shortage of play areas in Parish – SDNP may look at this as “major development” - note added to matrix to make it clear.  
Site approved - 5/5 votes in approval subject to caveat
11. LIP-011 Paddock and Stables Land, Westlands Longmoor Road, Liphook- affordable residential and low-level tourism accommodation  
Site approved - 5/5 votes in favour

**NEXT Steps** - KW to contact companies/organizations regarding reviewing their proposals.



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**Action:** CF to create wording and provide KW with email details.

**Action:** KW to contact companies/organizations to clarify requirements.

**8. Update: Locality & AECOM Technical Packages. Evidence Base and Policies Development (EBPD)**

JK had not had update from AECOM and agreed to make contact. Nothing new to report.

**Action: JK will circulate by email if receives a response before the next meeting**

**9. Update: Green & Health Opportunities – Louise Bevan**

LB and the working party will be meeting 12th January to identify priority areas and climate change actions. LB has carried forward all the findings from the last WP meeting. Documents will be circulated before the next NDP meeting. These requirements will be used to tweak policies.

**Action: LB to circulate G&H requirements for review.**

**10. Reducing Crime – Kevin Wyeth**

KW in contact Hampshire Police who promote crime prevention through environmental design (CPTED).

- KW captured requirements in a 9-page document - the document has been reviewed by all including Hampshire Police. CF asked for more time to complete her review.
- This document will have some influence on new sites and policy being consider for development
- Reducing Fear of Crime should be renamed Safer Neighbourhoods.

**Action: CF to review and comment re Reducing Crime paper.**

**Action: KW to rename Reducing Fear of Crime to Safer Neighbourhoods.**

**11. Communications Strategy – Alan Lindsell**

AL reported that the new Communications Strategy has been reviewed and agreed and is saved in dropbox under 2021 folder:

- More community engagement is needed, but it is important the right messages out to the community.
- AL to prepare an article for the Herald.
- AL recognises that there is a lack of awareness of what the NDP is, what we can do and what we can't do - this needs to be publicised.



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- Key message in all communications will include:
  - a definition of why the NDP is important
  - an emphasis on the work that volunteers are doing to deliver the NDP on behalf of local people
  - what work has been done, what we are doing now and will be doing in the future.
  - setting and managing reasonable expectations of what the NDP will deliver.
- There will be an Informal public meeting (consultation) – scheduled for end of March 2022
- one formal meeting – end of May 2022 – this will be the last consultation opportunity of the draft NDP before formal process begins ending with Community referendum.
- Re article for Liphook Community Magazine - we can have 1800 words - two images. 1, Simple map with pink and green areas 2. Group photo. AL is writing the article.
- Photos of Steering Group to be taken outside Millennium Centre.

**Action: All to meet on SUNDAY 16th January 11:45 outside Millennium Centre for photo.**

**12. Public Participation Session: Inviting members of the public to discuss areas of specific interest.**

Cllr Jerrard stated that there had been some dialogue with the police on speeding issues in the past; KW has contacted Hampshire police re speed watch and will provide an update. Cllr Jerrard expressed some concern over the suggestion that the approval period may take up to 12 months. The Chair stated that he hoped that the process will be done by September, but is possible that EHDC may take longer to formally approve the document.

**13. Task Allocation**

- Most actions are ongoing
- KW will create a speed watch statement to be added to the FAQs on website – will also move provide more information regarding speed watch
- Review of SDNP documents to see what policies could be used in our NDP – KW and CF
- Update Matrix and draft template - CF

**14. Next meeting, and next steps**

The date of the next meeting was confirmed as Tuesday 8<sup>th</sup> February at 7.30 pm and will take place in the Millennium Centre.

KW thanked the participants for their time and formally closed the meeting.



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The meeting closed at 9.03 pm.