



**Minutes of the NDP Meeting**  
**held on Tuesday 14<sup>th</sup> July, 7.30 pm, Millennium Centre, Liphook**

Present:

Kevin Wyeth (KW) - Chair  
Chantal Foo (Vice Chair) (CF)  
Louise Bevan (LB)  
Cllr Jeanette Kirby (Parish Council) (JK)  
David Sawyer (DS)  
Andrew Thornton (AT)

Also in attendance:

Cllr Trotter (Parish Council)  
Liza Smith (NDP administrator)  
3 other members of the public

Apologies

Raine Ryland (RR)  
Dennis Smith (DS)  
Alan Lindsell (AL)

**1. Chair welcome & introduction**

Telephones, fire exits and recording of the meeting.

The Chairman welcomed everyone to the meeting

**2. Apologies for absence**

Apologies for absence (apologies for absence must be sent to the clerk of the meeting).

Apologies were received and noted.

**3. Disclosure of interests**

SG members are reminded of their responsibility to declare any financial interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter

There were none declared.

**4. Minutes of the last meeting**

The minutes of the meeting held on 14<sup>th</sup> June 2022 (**Appendix 1**) were approved subject to a minor typographic error. Proposed by AT and seconded by LB. All in favour 4/5.



## 5. Matters arising

To consider matters arising from the minutes not addressed by the agenda.

## 6. Chair update following Parish Council meeting

Chair to provide an update following Parish Council Meeting on 27th June.

1. JK raised an issue over the definition of Passfield Mill in NDP documentation – specifically that the name of Passfield Mill presentation leads to some misunderstanding and confusion over sites boundaries and what it is associated with. JK has received some comments from local residents to this affect.  
*Action: JK to send all comments about Passfield Mill to LS*

2. Discussion on NPPF terms of engagement and the decisions making process

3. KW referred to a NPPF slide on fundamental principles

4. KW reported that he is actively engaging developers and would welcome input and involvement from other members of the steering group. JK commented that it is not good practice for the Chair to be unilaterally engaging with developers.

Action: KW will arrange formal developer meetings.

1. All agreed to clarify the decision-making process. All agreed that Parish council and NDP are one and the same and that the NDP Steering Group acts as a delegated authority but does not make decisions
2. Discussion took place on the delivery of “community benefit” by the NDP
3. KW encouraged all steering group members to consider standing for elections in May 2023

## 7. Parish Council Request For Information

To make arrangements for the preparation of information requested by the Council as stated in the attached document. (Appendix 3)

- 7.1 KW went through all the points raise by the Parish Council

- 7.2 All points discussed except for Items 3 and 4 (as these are out of scope under NPPF rules) and 10 (expenses)

## 8. Feedback from Public Meetings Held in June

To receive an update and agree next steps following various Community, Authority and Developer meetings held throughout June.

- 8.1 KW reported a good turn-out at all the presentations and stated that the public were keen to understand more about NDP challenges;

- 8.2 KW reported the public raised issue of traffic and concern over sites that were close to where they lived



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8.3 KW appreciated support from other members of the SG during presentations

8.4 KW showed slides outlining the formal presentations and summarised meeting comments on four events – SE Group, Penally and Passfield land and traffic

8.5 KW confirmed he is in discussion with local schools as well as recreation and football clubs to widen the consultation process

8.6 The group discussed the role of the the Steering Group in allocating sites

8.7 Query over Passfield Mill Business Park – Changed to land at Passfield (JK) on slide

8.8 KW reported an update from Hampshire County Council Highways – confirmation that no investment on traffic in Liphook despite understanding more development was planned - in preference to implementing the HCC Traffic Strategy.

8.9 Following Public Consultations, KW outlined 2 key principles

1. no more housing until we have a plan to reduce traffic queueing in square
2. accepted housing is coming but must be sustainable as per Sustainable Housing Plan

8.10 KW summarised recent local authority meetings

- EHDC – 15<sup>th</sup> June
- HCC traffic meeting – 16<sup>th</sup> June
- SDNP – 21<sup>st</sup> June

JK stated that in her experience local authorities do not recommend that planning groups allocate strategic sites.

*Action: AECOM Design Codes Technical Package – Chair looking for support from other members of the SG - CF and AT volunteered to support this work.*

8.11 Discussion took place over the role of the NDP

- Discussion on legislation/community engagement
- We need to be absolutely sure what is achievable
- NDP Future Monitoring – to monitor any changes
- HCC traffic strategy needs to be delivered by 2050
- SDNP Call for sites – reviewing 5-year local plan

8.12 Review of developer meetings

- Bloor Homes (Chiltley) – 21<sup>st</sup> June
- Penally Farm – 8<sup>th</sup> June
- Harrow Estates (land behind Bohunt) – 23<sup>rd</sup> June



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KW confirmed that all voice recordings are available upon request - Site Assessment Forms were updated following discussions - there was a Passfield Mill Business Park meeting on the 13th July and a Passfield community meeting on the 3rd August all welcome.

#### 8.13 KW plans to hold formal Developer Meetings

- SC to address feedback and concerns from Interest group feedback
- All Developers may want to revisit their Master Plans to reflect more community views
- Request support for future meetings - with at least 1 weeks' notice for SC members.

8.14 Document NDP allocation journey – KW presented slides - KW provided an overview of the potential site allocation journey since 2019 and agreed the SC should review its current path going forward.

#### 8.15 Discussion took place on the role of site allocation

- JK raised the issue of whether the NDP group is ready to press ahead on sites allocation.
- JK raised the issue of risk management as many variables have changed since 2019
- JK raised concerns over whether site allocation could residents reject the NDP?
- All agreed that it is important to get all information on the table
- Decision and Recommendation need Parish Council support
- Public Consultation event (23<sup>rd</sup> July) to be rescheduled for September. All agreed to postponement.
- KW has prepared information for the Parish council meeting on 25<sup>th</sup> July
- JK proposed that all documents/presentations should be sent out with paperwork prior to a Steering Group meetings

### 9. Site Allocation Decision.

To approve NDP Direction re. Site Allocation for recommendation to Full Council. NDP chair to provide a presentation of drivers, proposed sites and options. (Appendix 2) - more work was required before a recommendation could be made.

### 10. Open Day - 23rd July

To receive an update and agree next steps re. the proposed Open Day on the 23rd July. Postponed until September

All agreed to the cancellation of 23<sup>rd</sup> July

*Action: KW/CF to propose revised date for event.*

### 11. Policy Update

To receive an update and agree next steps re the work relating to NDP Policies.

11.1 First draft circulated by Alison Eardley for review



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11.2 All agreed to discussion re next steps should be postponed till after meeting with Parish council due to current priorities

11.3 Should the drafts be made public? All agreed no, not at this stage, more work is needed.

## 12. Public Participation Session

### Public Questions

(a) To invite members of the public to address the meeting about business on the agenda.

(b) To invite members of the public to address the meeting with respect to the NDP not on the agenda.

Q1. Why are delays and distractions constantly being added to the NDP process.

A1. The NDP team are working hard to minimize delays and distractions.

Q2. Why doesn't the AECOM site matrix deal with Westlands Park?

A2. Site matrix included all sites that had come forward including Westland Park in the original call of sites; at that time, we were advised by AECOM to draw a line under sites that came forward that were either in the EHDC Emerging Local Plan or did not support SDNP Policies. Due to recent SDNP changes Westland Park is being considered.

Q3. Should Bohunt sixth form be included as another local school as it has a difference governance and finance structure?

A3. For the purposes of the NDP Bohunt School services are all categorised together

Q4. Why is there a time constraint in delivering the NDP?

A4. There is a detailed NDP Delivery plan with risks and contingency that the NDP SG is adhering to.

## 13. Review of tasks allocated

Review of tasks and actions allocated.

Chair to prepare report to Parish Council - Use today's presentation for PC briefing

## 14. Date of next meeting

Tuesday 13<sup>th</sup> September, 7.30 pm – Millennium Centre, Liphook

All agreed to take a summer break with the cancellation of August meeting

Meeting ends – 9.35 pm