



Bramshott & Liphook Neighbourhood Development Plan Steering Group

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A meeting of the Bramshott & Liphook Neighbourhood Development Plan Steering Group

7.30 pm on Tuesday 8th March 2022

Canada Room, Millennium Centre, Liphook

AGENDA

1. CHAIR WELCOME & INTRODUCTION

Telephones, fire exits and recording of the meeting.

2. APOLOGIES FOR ABSENCE

Apologies for absence (apologies for absence must be sent to the clerk of the meeting).

3. DISCLOSURE OF INTERESTS

SG members are reminded of their responsibility to declare any financial interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter

4. MINUTES OF THE LAST MEETING

To approve minutes of the meeting held on 8th February 2022 (**Appendix 1**).

5. MATTERS ARISING

To consider matters arising from the minutes not addressed by the agenda.

6. CLIMATE & HEALTH OPPORTUNITIES

- (a) To consider the terms of reference for the Climate and Health working party (**Appendix 2**).
- (b) To receive an update in relation to progress and agree next steps.

7. POTENTIAL SITE ALLOCATIONS

- a) To receive an update regarding potential site allocations and associated work to engage with developers/landowners. (**Appendix 3**)
- b) To establish a working party with terms of reference to establish future channels of communication with developers/landowners. (**Appendix 4**)
- c) To consider including Chiltley Farm and land at Headley Road in consideration for assessment.

8. WRITING THE DRAFT NDP

- (a) To receive an update on consultant feedback (**Appendix 5**)
- (b) To consider the requirements for writing the final Plan
- (c) Image update from Haslemere Camera Club
- (d) To agree next steps.

9. POLICIES & EVIDENCE BASED DOCUMENTS

To receive an update on Policies and Evidence Based Documents provided by AECOM. To agree steps to review policies and evidence.

10. COMMUNICATIONS

- a) To consider the terms of reference for Communications working party (**Appendix 6**)
- b) To receive an update on the Communications Strategy v1.3 (**Appendix 7**)



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- c) To consider the use of videos and social media, including approval of the 'Meet the Team' video.
- d) To discuss the public open day, originally planned for March

11. DELIVERING THE NDP (THE PLAN)

- a) To consider the terms of reference for Delivering the Plan working party (**Appendix 8**)
- b) To receive an update on the draft time schedule of the plan preparation and agree any revisions.
- c) To agree steps to review the Plan and Risk Register.

12. SAFER NEIGHBOURHOODS

To consider Safer Neighbourhoods document v1.0 (**Appendix 9**).

13. WORKING WITH LOCAL SCHOOLS

- a) To receive an update on communications with local schools in the parish.
- b) To agree steps to review reviewing youth requirements.

14. Terms of Reference for the Steering Group

To consider if the ToR for the NDP steering group require revision and approval from the parish council.

15. PUBLIC PARTICIPATION SESSION

Public Questions

- (a) To invite members of the public to address the meeting about business on the agenda.
- (b) To invite members of the public to address the meeting with respect to the NDP not on the agenda.

16. REVIEW OF TASKS ALLOCATED

Review of tasks and actions allocated.

17. DATE OF NEXT MEETING