



Bramshott & Liphook Neighbourhood Development  
Plan Steering Group  
[admin@bramshottandliphookndp.uk](mailto:admin@bramshottandliphookndp.uk)

**Minutes of the NDP Meeting held remotely on Tuesday 17<sup>th</sup> November 2020, 7.30 pm**

Present

Chantal Foo (vice-chair) - Chairman  
Cllr Jeanette Kirby (Parish Council)  
Eliza Margrove  
Cllr Sumi Olsen (Parish Council – joined at 19:40)

Also in attendance

Cllr Eddie Trotter (Parish Council)  
Cllr Don Jerrard (Parish Council – joined at 19:45)  
Christine Hill (Working party – joined at 19:50)  
1 member of the public  
Liza Smith (NDP administrator)

Absent:

Cllr J Raine  
Louise Bevan

**1. Chairman's Announcements**

The Chairman welcomed everyone and advised that the meeting was being audio and visually recorded for the purposes of the minutes.

**2. Apologies for absence**

There were none declared.

**3. Declarations of Interest**

There were none declared.

**4. Approval of minutes from the meeting dated 20<sup>th</sup> October 2020**

The minutes of the meeting held on 20<sup>th</sup> September 2020 were proposed by EM and seconded by CF with all in favour.

LS to send to Council.

**Action: LS**

**5. Matters Arising from the minutes**



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There were no matters arising.

## 6. Public participation session

To allow members of the public to address the Steering Group at the discretion of the Chair.

A member of public raised the issue of Steering Group engagement with the public and highlighted that the last minutes of the Steering Group on the NDP website were from August 2020 meeting. There was a discussion on whether draft minutes should be in the website to ensure transparency for local residents.

The Chair confirmed that that the Group aims to be as transparent as possible, but that there is a careful balance between engagement and transparency and public circulation of sensitive information that has yet to be fully assessed. JK also stated that queries raised during the public session could be done after the meeting if appropriate.

The Chair also apologises for the delay in updating the website which was due to the lack of administrative support from July for three months. The Chair stated that the time limit for public participation is 15 minutes and signalled for this item to end.

## 7. Update from EHDC on assistance available

CF summarised the content of her recent correspondence with Vicki Potts (VP) from East Hampshire District Council (EHDC). VP addressed the issue of housing numbers and answered some queries put forward. VP read out the email response from VP which can be summarised as:

- EHDC will need to identify sites to meet the increased housing number taking into account sustainable development and cumulative impacts however, if when assessing sites across the piece, it is concluded that more growth in Bramshott and Liphook Parish is part of the better distribution/option then this can be delivered through a local plan (review).
- EHDC are not restricted from allocating further houses within the parish as the NDP have already allocated more than those previously allocated by EHDC
- EHDC can allocate more houses to the Parish at a Local Plan review stage?
- Depending on the new planning system, there may be an opportunity for the NDP to request a housing number at the 5 year review stage if housing numbers increase and EHDC are looking to allocate more housing within the district
- Any houses that the NDP allocate in this NDP do not count as windfall sites for EHDC although they are counted in supply towards the housing number



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VP had also offered to attend a future meeting by Zoom to provide an update. The steering group welcomed this proposal.

**Action: CF**

#### **8. Update on Locality technical package applications**

EM confirmed her willingness to take on specific tasks and would welcome an induction to her role. Housing Needs Assessment Technical package had been applied for which is to help provide unbiased evidence on different types of housing requirements of the parish i.e. affordable and starter homes etc. CF to consider suitable tasks for EM.

**Action: CF**

#### **9. Discussion on content of draft advert for new SG members**

EM offered to help with recruiting new volunteers. All members contributed with ideas as to how to the content and suitable wording of an advert. go forward. CF read the wording for three recent recruitment adverts. SO had contact with a local resident with a potential interest in joining and brings community experience. All agreed that the language used in promotional publicity should be positive and enthusiastic and emphasise the benefits of the Steering Group and their achievements. SO, suggested using a short Vox Pop style video clip on the website.

SO suggested that CF develop a communication with Colin Channon, the editor of the Liphook Herald to publicise the NDP and get them on board by writing an editorial piece about the NDP Steering group.

**Action: CF**

LS reminded SO and EM about their missing Biographies for the website.

**Action: EM / SO**

#### **10. Evidence base update of content**

CF provided a policy update from policy info from EHDC and SDNPA. reviewed the recent document and invited volunteers to extract the data relevant pertaining to Liphook. CF to follow up with an email.

**Action: CF to email**

#### **11. Next meeting, and next steps**

The date of the next meeting was confirmed as Tuesday 15<sup>th</sup> December at 7.30 pm.

The meeting closed at 20:47.



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