



Bramshott & Liphook Neighbourhood Development Plan Steering Group

admin@bramshottandliphookndp.uk

7:40pm Wednesday 22nd July 2020

A meeting of the NDP Steering Group, held remotely.

Present: Louise Bevan
Chantal Foo (VC)
Cllr Jeanette Kirby
Cllr Sumi Olson
Raine Ryland

Apologies: Darren Ellis
Roger Miller

Also in attendance: Michael Croucher (Public)
Christine Hill (Working Party)
Eliza Margrove (NDP Administrator)
Cllr Eddie Trotter (Parish Councillor)
Guy Vaissière (Public)

1. Welcome and Introduction

CF welcomed the attendees to the meeting, apologising for the delay in beginning. CF announced that the session would be video and audio recorded, and that public attendees would remain muted. The purpose of the session would be to start NDP activities after the pause due to the corona virus pandemic.

2. Declaration of Interests

CF discussed requirements of DOI. None declared.

3. Approval of minutes from the meeting dated 10th March 2020. (Appendix 1)

CF proposed to add approval of minutes regarding the previous exempt session to the current exempt session. Seconded by JK. The SG unanimously agreed.

CF had made amendments to the March meeting minutes, noting that of the SG only four members had been present at that March meeting (and only two of the four were present at the current meeting). None of the SG had comments regarding previous minutes aside from CF. CF would send these to the administrator with track changes



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CF proposed the changes and JK seconded them. All changes approved by the SG.

4. To receive an update on EHDC Large Development Call for sites following EHDC's public notice.

CF noted that East Hants have released a public notice on 12th June, with their decision to have large scale development in Whitehill & Bordon. The EHDC is now searching along the A31 corridor which does not include Liphook and Bramshott. This suggests they will not be allocating on the large sites south of the railway line in Liphook. Potentially housing numbers may be different. General update by CF.

5. To receive an update on the progress of the NDP

CF noted LB has been working on the WP information, collating into a series of documents which were sent out to everybody. The information is now a coherent set of chapters, all in the same format. LB, RM and RR have been contacting one another to liaise on this project.

CF stated that the AECOM report is completely independent of the NDP and has been finalised. This is being discussed by the NDP. The NDP will gather evidence in order to provide the Parish the best result and these may be large or small sites. The NDP will review consultations from the past in order to review public opinion.

JK noted that the information about what the community want will come from the Feria design forum.

CF stated that the exciting work begins on choosing sites. The public will be consulted on which sites should be developed, finding a balance for the community.

JK queried whether the NDP will scrutinise what the community want, as well as the land owners, in order to be clear on which sites will be most suitable. CF agreed that before there was a public consultation, the land owners would need to be consulted on what the NDP want to put the land forward for. Some alterations may be needed before the NDP move forward to the regulation stage.

RR noted that a lot of the previous time by the NDP had been spent working out where the EHDC were going to allocate a site. The NDP can now be more creative at looking at land uses. The NDP can be less defensive, controlled and more proactive. CF noted that previous NDP public consultation is not very recent at this time.

6. To receive an update on the draft NDP structure and agree any format revisions.

LB suggested that the NDP should decide the format for the specific policy statements so that they are all written in the same format, and listed in a summary. CF suggested the leads could do this separately in an informal discussion.



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7. To receive an update on the AECOM Report (Appendix 2)

CF noted that the AECOM report was published on the 28th April, and is now in the public domain (approval for this was obtained from the Parish Council). CF noted this is an independent piece advice, and is not a final decision. The NDP had wanted some amendments, however AECOM felt they could not do more with items such as flooding, noting their terms of reference.

CF detailed that there was a question about the additional sites coming forward after the AECOM had finished their assessment. CF noted that they had been emailed about a new site. AECOM recommended that this new site not necessarily be disregarded as this could be challenged later. One option is to have a supplementary assessment. This could be done via a technical support application. Another option is for the NDP to assess the site themselves using their locality toolkit, using the methodology and proformas at the end of the report. CF preferred the first option, if the technical support option would be a free request.

JK noted that they would have to apply for the technical support grant from the locality again, which would cause a time delay. CF replied that checking a couple of additional sites may be part of a free package. CF noted that this was not be something that should be voted on at this stage.

8. Land uses required based on community needs

(a) To agree a list of priority community needs

CF queried whether there were any large items required.

JK noted that the SG member who is looking at the sports facilities is not here. Access, noise, and other constraints will need to be looked at. CF raised the issue of parking and there was a small discussion about the potential multiple use of that. SO raised other possible constraints about safety and lighting.

RR noted the need for high quality connections and training for community users regarding technical advances in wellbeing, given that the surgery is moving online since COVID. This keeps coming up as an issue which matters to the community. Transport should have a thorough study and discussion, rather than just looking at the Atkins report which was based on only one day. Regarding sports facilities, there is a need to understand how people will get there – such as looking at cycle lanes and wider pathways. Access and movement should be looked at regarding routes to the facilities. Possibly the WP could help explore these issues.

JK noted that WP community group wanted a covered market stall, more shops, elderly facilities, youngster facilities and links to the national park. The NDP need to know how many houses are needed to provide these community wishes.



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CF noted that the NDP has never hidden the fact that development is needed to provide these community facilities. The sports facilities will require a large site, and the NDP should look at whether this would be mixed use or not. The NDP can go to the developers and see what is the minimal they will allow to achieve these benefits – finding a fine balance.

CF noted that the evidence to date shows sports space and retail are the top priorities, however it is unclear whether the community require the existing spaces to be utilised, or for more units to be installed.

JK noted that COVID may have changed how people shop and this may need to be explored. SO noted that there will be more working from home. There was a general discussion regarding the COVID-19 pandemic and how this might affect the Parish priorities. The pandemic may change people's needs and the NDP will have to evaluate this. Previous surveys had been conducted in a different economic climate. RR noted that the NDP plan will have to be more flexible and look to greater levels of multi-use. CF noted that a new NDP survey would be needed.

CF noted that the evidence should be refreshed, and perhaps evidence obtained from EHDC. JK noted that these might be studied by the government or district council. SO noted that the changes may be subtle and make take some time to become apparent.

CF suggested that there has been a lot of office space being converted into housing. There was a small discussion about better use of outdoor space and what the NDP remit is regarding this.

JK noted that the NDP will look at the green environment and also the built environment, and explore access to green spaces.

CF asked which SG members had experience and would like to assist with future surveys.

RR noted that she would not be in a position to help with the survey, but wanted to state it should be agreed in advance what constitutes a good and representative response rate, before the survey is initiated. Questions should be included regarding respondent demographics.

JK noted that due to the pandemic, the NDP are unclear about what the community priorities are and so a survey formulation should be added to a future agenda.

RR raised the issue that with people working from home more, there is more pressure in the parish. The NDP should address what could make people's lives better. JK commented that COVID has meant a community return to nature and being environmentally aware. This might affect allotment requirements.



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This led to a general discussion about the community and youth needs for green space, and SO raised the issue of antisocial behaviour in light of corona virus pandemic. SO noted the need for public toilets in public spaces. CF noted that antisocial behaviour can be mitigated through design. RR raised that provision of specific spaces to account for this may not always solve anti-social behaviour problems. CF noted that there is only have a certain amount of space, and mixed land use is most efficient - natural surveillance may be needed for management of antisocial behaviour.

CF noted that more information gathering is required.

(b) To agree methods and actions to gather further information to support potential land use allocations

CF suggested that each WP lead and members write up key priorities based on their gathered evidence to date. Following this, members should suggest what evidence they will need to ascertain whether these are still the key priorities (and how such evidence might be gathered). The WP should come back with a list of questions for a survey.

RR noted that information and next steps regarding a whole NDP survey should be brought to the next meeting.

JK noted that a list of priorities had not been agreed in the current meeting. WPs coming back with their list of questions for a survey is an item for the next agenda. A survey should provide information that is objectively considered in a similar way to the AECOM report, and that sites are weighted and chosen based on specific criteria, not leaving NDP decisions open to challenge.

CF agreed that all additional requirements should be added into one cohesive table which is valid and defensible. The NDP may go for a massive site, or several smaller sites. This should be clearly written down. WPs may which to outline what is important from their own WP perspectives.

JK responded that there should be one form for everything, which might allow certain sites to be put forward for other purposes than was originally considered by the NDP.

The SG discussed a future survey in relation to the different areas. LB noted that she would consider questions related to health and wellbeing. CF stated that surveys were not in her area of expertise, and so asked that the others in the SG might take it on.

RR noted that the key question for the WPs is what are the key priorities for the land uses. CF agreed that they should focus on the land uses.

9. Next meeting, and next steps



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7.30pm 18th August pencilled in. CF moved to AOB, however there was a discussion that AOB was on some agendas and not others. JK noted that AOB should not be on NDP agendas, SO agreed. CF noted that the NDPs always have AOBs, and that it was on her agenda which she had sent to the Deputy Executive Officer of the Parish Council.

10. Exclusion of Members of the Public and Press

In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public to be excluded from the meeting by reason of the confidential nature of the business to be transacted: To discuss site options following AECOM report

CF proposed that the exempt session should not be held. RR seconded and the SG agreed (except LB who had dropped out of the meeting just moments before voting).

ACTIONS

- CF to send track changes of previous minutes to the administrator.
- Gather additional information about what the housing need for the community is.
- Gather information about the impact of the corona virus pandemic on community priorities.
- Survey development should be added to the next agenda.

The meeting finished at: 21:04.

Signed:

Date:

Print:

Chair