



Bramshott & Liphook Neighbourhood Development Plan Steering Group

admin@bramshottandliphookndp.uk

7:30pm Tuesday 10th March 2020

A meeting of the NDP Steering Group, Main Hall, Liphook Millennium Centre, Midhurst Road, Liphook

Present: Darren Ellis
Chantal Foo (VC)
Cllr Jeanette Kirby
Roger Miller

Apologies: Louise Bevan
Cllr Sumi Olson
Raine Ryland

Also in attendance: Michael Croucher (Public)
W Higgins (Public)
Christine Hill (Public - Working Party Member)
Eliza Margrove (NDP Administrator)
Andy Martin (Public)
Andrew Pope (Public - Working Party Member)
Cllr Eddie Trotter (Parish Councillor)
Alex Sciarretta (Public)

1. Welcome and Introduction

CF welcomed the attendees to the meeting.

2. Declaration of Interests

None.

3. Approval of minutes from the meeting dated 11.02.2020

CF apologised for the lateness of the meeting, due to the changes in the editing of the minutes, and explained that the changes should ensure that the minutes are completed more in line with the council protocol. The minutes should be sent by the administrator, then sent to the clerks by the chair. There is less of an edit to the minutes by the chair. CF asked if all were happy with the minutes, or if there were any changes. JK noted that the track change highlights will be removed prior to publication. JK proposed, DE seconded the minutes. All in favour.



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4. Approval of exempt minutes from the meeting dated 11.02.2020

JK proposed that approval of the exempt minutes be moved to the end of the meeting, seconded by RM. All in favour.

5. Matters arising from minutes not addressed in the agenda

CF raised the issue of the Bramshott Bugle survey, noting that this would follow on from the previous survey regarding issues and facilities. CF noted that there was an imminent publication deadline for the Bugle, and that there had been a discussion over whether to do a tick box exercise or a qualitative questionnaire. CF noted that the East Hants survey was qualitative, and that it would allow the public to demonstrate their thoughts more.

The Steering Group (SG) had a general discussion about the Bramshott survey, noting that the survey was general and did not include sites, and it was exclusively for Bramshott residents. JK and CF noted that the previous response to an independent Bramshott survey had been good.

RM and DE considered that the NDP may wish to do a more parish-wide survey, and DE was concerned as to how an exclusively Bramshott survey would be perceived by the rest of the Parish. RM noted that large surveys will not fit into the Community magazine.

DE noted that a future parish-wide survey could have subsections for each of the Hamlets.

The SG was in agreement that the Bramshott Bugle survey should proceed.

6. Update on progress of the NDP

CF noted that big information is being made available. The template for the report has been updated and is with LB. Input from consultants is needed. Richard Eastham, Fera Urbanism, has been contacted but has not yet responded. The next stage is gathering further evidence, and to look at existing evidence in order for the SG members to make decisions. CF explained that NDP members should sift through the existing evidence, noting what the evidence sets out as requirements to be provided by proposed sites. CF noted that the working parties have gone through the sites and identified what they think should go where (what is suitable based on their research).

7. NDP structure and format revisions

The update had already been given in section 6.

8. AECOM update

To note the comments sent to AECOM on the draft report and the response from AECOM to these comments

CF noted that AECOM have been sent the SG comments, and AECOM have agreed to make certain changes, such as updating appendices and all other points raised. Flooding comments were put to AECOM as part of the SG's response.



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RM wanted cast iron guarantees about surface water and infrastructure before approvals are given, noting that Lowesley Farm problems are affecting quality of life of the residents. CF replied that it may be possible to put these into conditions, but it is difficult to refuse planning on these bases. The reports are requested through conditions to mitigate these problems in advance of construction, but are not being followed up to confirm installation. RM queried whether the NDP can insist that these issues are taken care of in advance of a planning decision. The SG discussed issues regarding planning approvals and whether it is possible to propose policies requiring developers to sort out these issues before beginning building works.

DE noted that the report hadn't given the NDP what they were hoping for, and that if a developer only wants to build houses, then the landowners could be talked to on the basis of the report. There was a general discussion about whether the sites could be reassessed if the NDP think they are suitable for development other than houses. CF noted that AECOM may be able to answer these questions if the NDP fund their own assessment of particular appropriate sites.

CF thanked the SG for their comments and stated that AECOM will be returning the report soon, and an extraordinary meeting will be needed. The SG discussed that it may be necessary to contact AECOM about dates.

Action – to explore whether the NDP can intervene in advance regarding utilities, infrastructure, roads etc. To check with AECOM when they will return the report so that the NDP can create an agenda for an extraordinary meeting.

9. Land Use Evidence base

Methods + actions to gather further information to support next steps for land use allocation

CF noted that the SG need to look at the evidence base as the next step, making sure to have technical assistance in place. The NDP need to check the evidence to make sure nothing has changed before they begin allocating sites.

10. FERIA Urbanism

To note that the grant has not been used and will be returned.

CF noted that the grant has to be returned, but that the NDP will reapply. Peter [Stanley Executive Officer Liphook & Bramshott Parish Council] can re-apply.

CF noted that the NDP need to make sure the evidence base is current. The SG discussed how current the data should be before it is considered out of date.

RM noted that the NDP are in a position to say that residents have been listened to, that the evidence has been analysed, that other evidence has been collected and looked at with expert consultants.



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Action - CF to forward JK technical report assistance information (also to Peter Stanley). CF to ask FERIA how old data should be in order to be considered current.

11. Recruitment to NDP Steering Group and NDP Working Parties

CF noted that the NDP are short of members. The SG had a general discussion about people who had come forward asking about the involvement, about where they had looked into advertising, and whether district counsellors could be involved. RM noted that the need for working party members was less important than the need for more SG members.

The SG discussed that [District] Cllr Bill Mouland has applied to be a working party member and will be interviewed. Adverts could be placed in the Liphook community board. Talkback and on the NDP Facebook group.

Action - JK and CF to interview Cllr Bill Mouland for the working party member position. EM to put up an NDP SG recruitment advert on the noticeboard, and on Facebook and Talkback.

12. Steering Group Declaration of Interests forms

To note that Declaration of Interests forms will be put on the NDP public website.

CF stated that under Freedom of Information [regulations] these are available, but that the Declarations of Interest (DOI) may need to be on the website. CF has requested that this be clarified by East Hants, but has not had a response.

To request that Declaration of Interests forms are updated if required.

CF asked the SG to check their DOIs and re-do if out of date or if any changes. JK noted that the onus is on the individual to do that, and that this is their responsibility.

Action – All SG members to check their DOIs.

13. Next meeting, and next steps

April 7th 2020 is the next NDP meeting. The AECOM report will be forwarded to SG members by CF. Community magazine copy date is 24th April. SG recruitment should go into this.

Action – CF to circulate AECOM report to SG members. EM to place SG recruitment advert in Community Magazine.

14. A.O.B.

JK noted that an exempt session should be called. JK proposed an exempt session and read out the following: *In accordance with the provisions of Section 1(2) of the Public Bodies (admission to*



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Meetings) Act 1960 the press and public to be excluded from the meeting by reason of the confidential nature of the business to be transacted.

RM seconded, and all SG members agreed. Working party members were invited to stay at the exempt session by CF. A member of the public requested a question but was denied, however he was invited to ask the question after the meeting had ended so it could be addressed appropriately.

The meeting finished at: 20:20.

Signed:

Date:

Print:

Chair