



BRAMSHOTT & LIPHOOK NEIGHBOURHOOD DEVELOPMENT PLAN

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A meeting of the NDP Steering Group took place at 19.40pm in the Canada Room, Liphook Millennium Centre, Midhurst Road, Liphook on Tuesday 10th December 2019.

MINUTES

Present:

Chantal Foo (VC)
Cllr Jeanette Kirby
Roger Miller
Louise Bevan
Cllr Sumi Olson

Apologies:

Darren Ellis
Raine Ryland
Cllr Rebecca Standish

Also in attendance:

Jane Lackenby – NDP Administrator
Richard Curry (Working Party Member) (public)
Christine Hill (Working Party Member) (public)
Andrew Pope (Working Party Member) (public)
Colin Osborne (Working Party Member) (public)
Gabrielle Pike (Liphook Herald) (public)

1. Welcome and Introductions

CF welcomed everyone to the meeting. CF thanked Jane Lackenby for her time as NDP Administrator. Jane will be leaving for a new role at the end of December.

2. Declaration of Interests

There were no interests declared.

3. Approval of normal minutes from the meeting dated 12.11.2019

The normal minutes were proposed by RM and seconded by JK – minutes accepted.

4. Matters arising from minutes not addressed in the agenda

Action items from the previous normal meeting on 12.11.2019 were checked, and considered all to be completed apart from:

- a. Item 4. New members – SO to provide bio and photo to JL. **Action – SO**

5. Locality – Funding and technical assistance update

All the technical support assistance requested has now been approved by Locality, including the SEA, HRA and Site Assessment assistance packages. Locality have appointed Aecom as the consultants to provide these 3 technical support packages.

CF had a conference call with the three main consultants from Aecom involved in the technical assistance work. CF has explained to them the background of the NDP, the various consultations that have taken place to date, the Call for Sites, and the assistance the NDP requires. CF has forwarded Aecom the information they requested including the information received during the NDP's Call for Sites and previous public consultations.

a) Site assessment technical support

Aecom have begun work on this assistance package, which is the first support package required to take place. Aecom will analyse the sites received through the NDP's, EHDC's and SDNPA's individual Call for Sites, and information received through public consultations, and report on their findings. There are approximately 36 sites they will be analysing, including 6 new sites received during the NDP's Call for Sites.

The NDP have provided Aecom with all the Call for Sites information and other information received from site owners, promoters/developers received during past NDP consultations.

Aecom advised that their timeframe includes site visits in early/mid January 2020 and production of the draft report, setting out the unbiased advice, potentially to be issued in early February 2020. Aecom have advised that they may wish to have a meeting with the NDP team to discuss these works once progress has been made as part of the assistance package.

CF to clarify whether they need to actually enter the sites, and therefore need permission from site owners, or will just view from the road.

Action - CF

b) Strategic Environmental Assessment (SEA)

Aecom have commenced the initial work on the SEA. The timescale for the main bulk of works for the SEA will be slightly behind the Site Assessment assistance programme as the Site Assessment results helps to guide the SEA.

c) Habitats Regulations Assessment (HRA)

The HRA will follow after the SEA as it assesses the proposed site allocations put forward.

d) Actions

It is hoped that the process will be relatively quick. CF to let everyone know what the next steps are once advised by Aecom. **Action – CF**

Volunteers may be needed to show the Aecom consultants around. There may also be a need to further compile previously gathered information to provide to Aecom.

RM asked whether the consultants are different to the EHDC consultants. CF confirmed that they are separate teams. They only share high level general information on the Parish and background information. Otherwise, all other information is kept separate and there is a virtual divide between the two teams carrying out the work.

6. Midhurst Road car park noticeboard

CF thanked Andrew Pope and Colin Osborne for their great work cleaning and repairing the noticeboard. It now looks brilliant but needs some posters.

CF will print the posters asking for Steering Group members, and will include a web link. **Action - CF**

7. Communications

a. Website updates

The dates of the 2020 meetings are now on the website.

Louise has provided her bio. CF to send to JL to upload to website. **Action - CF/JL**

Sumi will provide her bio and photo. **Action – SO**

b. FAQ

FAQ are ongoing.

8. Press releases

Gabrielle asked again for a copy of the list of the sites submitted to the Call for Sites. CF will check the data protection implications of releasing the information at this stage and share when possible. This will be for January 2020. **Action CF**

The deadline for the next Community Magazine is 31st January 2020.

9. Next meeting, and next steps

The next meeting is on Tuesday 14th January 2020 in the Canada Room.

CF will need someone to take the minutes at that meeting as JL will have left by then.

10. A.O.B

There were no AOB items.

11. Exempt session – Health & Wellbeing incorporation, Call for Sites received information next steps

Members of the Working Parties present were invited to stay for the exempt session.

The meeting finished at 19:55.