



BRAMSHOTT & LIPHOOK NEIGHBOURHOOD DEVELOPMENT PLAN

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A meeting of the NDP Steering Group took place at 7.30pm in the Canada Room, Liphook Millennium Centre, Midhurst Road, Liphook on Tuesday 12th March 2019.

MINUTES

Present:

Chantal Foo (VC)
Andy Kivell
Darren Ellis
Jeanette Kirby
John Raeyen
Roger Miller

Apologies:

Raine Ryland
Rebecca Standish

Also In attendance:

Tessa Wright – NDP Administrator
Chris Meech
Richard Curry
Andrew Pope
Louise Bevan
Philip Jordan
Colin Osborne

1. Welcome and Introductions

CF welcomed everyone to the meeting. It was noted that the WP members present were welcome to attend the meeting for items 1 and 2 of the exempt agenda.

2. Declaration of Interests

There were no declarations.

3. Approval of Minutes dated 05.02.2019

The normal minutes were proposed by DE and seconded by RM.

The exempt minutes were proposed by JK and seconded by DE.

4. Matters arising from minutes not addressed in the agenda

TW was asked to check that the £1000 EHDC grant had been received and to check how it was being allocated to the NDP budget. **Action - TW**

It was noted that CF had drafted letters to EHDC and SDNP regarding the NDP formulating site specific policies for strategic sites. This will be discussed further in the exempt agenda. JK commented that there is a paragraph in the EHDC Draft Local Plan which indicates support for NDPs allocating specific sites policies. JK will find the relevant note and circulate so that it can be referenced in the correspondence to EHDC. **Action - JK**

5. Parish Council Meeting – 25th February feedback

CF reported that the Parish Council had resolved that the NDP could liaise with, submit documentation, and respond to consultations by EHDC and SDNPA without needing prior approval from the Parish Council. Stipulation is that the Parish Council is trusting that any information put forward is factual, and gathered and determined from the evidence base, and in the best interests of the NDP. The NDP may also give site specific feedback. A copy of formal documentation submitted to EHDC and SDNPA should be issued to the Parish Council as part of the monthly update.

This includes the NDP being able to draft and issue a response to EHDC's draft Local Plan Regulation 18 consultation.

It was noted that the Parish Council were impressed with the quality of the work displayed at the NDP public engagement event and the amount of attendees. CF thanked all SG and WP members who helped make the event a success.

It was noted that Cllr Easton had commented at the Parish Council meeting that if the NDP allocate sites, there is a potential danger of more housing being allocated to the Parish. This may happen if the alternative sites the NDP put forward are larger or have more mixed-use potential. CF explained at the Parish Council meeting that the NDP would only put forward sites that would increase housing numbers if the sites would give more community benefits as a result, such as sports & recreation, light industrial/offices etc.

6. Public Engagement Event – February 2019

a) General Feedback

CF reiterated that the event had been a success and asked for comments from the Working Party meeting attendees. RM believed that the advertising for the event had been good and that had been why there was a good turnout of parishioners. AK suggested that the register of attendees be analysed to see how many attending were residents and how many were developers. The number of residents should be cross referenced with the last census to get a percentage of the population which attended.

Action – AK/TW

It was noted that the email feedback should be saved as PDFs and re-uploaded to Dropbox. The links to feedback should be sent to WP members. **Action – TW**

Colin Osborne commented that the Parish Plan had delivered an invitation to their Draft Parish Plan presentation to every house within the Parish and raised if the NDP would consider this for the next NDP event. It was agreed that it could be an option for the formal consultations, and in particular the referendum and TW to look into costs.

Action - TW

Other feedback from NDP members included that majority of spoken feedback was positive at the event, key items raised were housing, infrastructure and facilities. Philip Jordan commented that the NDP presentations demonstrated the logic and analysis behind the information displayed, and open ended in conclusion, and set out that further evaluation of facts is to be continued, which was positive compared to EHDC's draft Local Plan which appeared to be finalised and evidence was only found through reading through the whole Local Plan document.

Feedback included that it was appreciated that the presentations and NDP members went through the story and process and this helped the community open up and discuss.

b) Next Steps

It was agreed that the next step would be to continue to analyse feedback from the event. It was noted that both the feedback forms and the person collating could have subjective views so the feedback should be collated centrally and then double checked by the WPs. It was noted that the general feel at the public exhibition was positive and anecdotally the NDP are on the right track. The negative comments mainly referred to issues with the current infrastructure, should further housing be built.

AK stated that the NDP need to identify which demographics were not present at the public exhibition and aim to further target them next time to keep trying to push for a wide demographic of engagement. Feedback response of 200+ is high, and the next event may further benefit from leafleting and a stronger online presence.

A discussion ensued as to the best way to continue to present information to the local residents going forward. It was suggested that the presentations be available in areas such as Sainsburys, Doctors Surgeries and Schools. AK wondered if there was a way to involve Bohunt through their curriculum, i.e. as a school project? CF will ask RR if there may be scope to work with Bohunt. **Action – CF**

There may also be scope to engage parents of the Infant and Junior Schools, perhaps through LISFA events. And may be scope to engage the younger population through Brownies and Scouts. The difficulty is to ensure there is no bias, but ensuring that events will obtain good quality of evidence to ensure time/effort is well spent.

It was noted that when it comes to referendum, the standard voting age of 18 will apply, however, this does not stop the younger population from influencing the way their families should vote or be involved.

Other next steps are to look at Census data to calculate the percentage of the population that attended the exhibition and to start to compile the report.

7. Press Releases

It was noted that the press release for the Bramshott Bugle had been accepted, despite late submission. RM commented that the copy date for the next Liphook Community Magazine is 26th April 2019. It was discussed that the next press release should be feedback on the Public Consultation Event and information on how the NDP responded to EHDC 's Regulation 18 Consultation. Responses submitted to EHDC's Draft Local Plan Consultation will be in the public domain so the NDP's response to this consultation can also be published elsewhere. Philip Jordan suggested that a press release may be an opportune time to explain fully how the NDP and EHDC Draft Local Plan and SDNPA Local Plan fit together as there still appears to be some confusion amongst local residents. Comments were made that there was a need to constantly repeat the message on how the NDP, EHDC and SDNPA Local Plans fit together.

DE commented that it was important that EHDC are told what the community wants as the draft Local Plans are not place specific enough and need to be influenced by local requirements, and that it is important that EHDC comments back to continue discussions.

It was noted that all press releases should be scanned into Dropbox. The NDP's response to EHDC's Draft Local Plan Regulation 18 Consultation should be uploaded to the NDP website.

Action – TW

8. Communication

No comments made as discussed in earlier agenda items.

9. Next meeting and next steps

The next meeting will be held on 2nd April at 7.30pm. TW will advise if there is a room change.

10. A.O.B

RM asked what the status of the WPs was now that the public exhibition was over. He has already updated the H&D documents as per Feria's suggestions. CF asked that WPs continue their work, integrating and analysing the feedback and evidence gathered at the public exhibition, putting it into context, and carrying out any further research required. It has not yet been decided if the next public event will be another engagement event or a formal consultation but the WPs should aim to gather the additional research to strengthen and finalise their research and documents as much as possible in readiness for an event which will be sometime around the summer months.

It was agreed that Feria should be involved in collating the NDP presentations for the next exhibition. It was suggested that it would be useful for Feria to provide a template of structure and format for the WPs to follow which will make collation and coordination easier and the message more cohesive.

A discussion ensued as to what was classed as a “vision” and how that differed from a “policy”. CF clarified that the visions come from the overarching community aspirations from previous events, further strengthened by evidence gathered during each NDP event. The policy is that vision developed into an applicable and enforceable requirement with planning constraints applied. Visions need to be laid out in the policy documents in case a proposal doesn’t fit in exactly with the planning policy but it does adhere with the overriding vision.

Colin Osborne asked how best to future proof the A&M policies, bearing in mind there is no data available on how the developments in Lindford and Bordon will impact on traffic flow through Liphook. CF asked that his concerns be put in writing to her and she will raise this when responding to the EHDC Draft Local Plan Consultation. She will suggest that ideally this research must be done prior to final site allocations but at the very least the information should be made available to the NDP at the point of site allocation. **Action – CO/CF**

Colin Osborne asked about timeframe for deliverables. CF commented that the aim is to follow EHDC’s timeframe so that the NDP is ready for final Examination shortly following EHDC’s Draft Local Plan submission for Examination.

11. Exempt Session

Main meeting ended 20:37.