



The Bramshott & Liphook Neighbourhood Development Plan Steering Group

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Chairman

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STEERING GROUP MEETING 6th February 2017 at 7 pm Societies Room Millennium Hall MINUTES

Present SG MC DB RS MG AC CF DE
In attendance until 8.30 RE, AF and ZS
Apologies AH IH

1. Presentation by Richard Eastham and Anna Freiesleben from Feria

RE and AF met the members of the steering group and presented a variety of options for information gathering and issues that they felt needed to be addressed in the NDP using examples from other plans they have worked on.

They felt that B & L have a really well balanced steering group and that the size was right.

The steering group adopted the proposal Feria made to go forward and is to have a finalizing inception meeting on 20/02/17 and plan to announce a planning visioning event at the Parish Meeting on April 24th with the planning visioning event on either May 8 or May 15th in the Millennium Hall. SG & MC to check that is convenient for PC and the availability of the Millennium Hall. MC confirmed that about 80 usually attended the Parish Meeting and ZS had compiled a list of over 100 hundred groups and organizations in the Parish. She is still working on it.

The event will run from 7- 9.30 pm and stakeholder groups and businesses groups would be invited to confirm 2 delegates to attend and participate.

RE and AF and ZS left the meeting at 8.30 pm

2. Welcome New Member Martin Gibb

MG gave an outline of his background and was welcomed as the final member of the steering group.

3. Approval of minutes of previous meeting

No amendments were proposed and the minutes were approved.

4. Report on expert selection

SG reported on the last expert selection evening and she had written to all the unsuccessful candidates. Fera Urbanism had been selected and appointed. Their fees are within the government guidelines. One unsuccessful firm Troy Planning had emailed and telephoned asking for feedback which she had provided.

5. Update on finances

SG had sent an email to the EO at the parish office asking for an update on our spending to date but has not received it to date, she will chase.

MC and SG had had a preliminary meeting with Richard Eastham in Winchester last week to go through the Locality grant application form and had completed a paper copy. This has to be completed on line and submitted by the EO as the qualifying body. The EO had not wished to do this in the spring as he felt the expert should be involved and although not a huge figure will be received on this application it was felt we should apply to keep the usage of Parish funds as low as possible.

6. Report on selection of web site manager and publicity

Lloyd Wakelin from Futuresys in Liss has produced a pro forma of a simple website and he has agreed to show ZS how to drop thing in but it may well be cheaper to send material to him to insert it. Steering group members have sent in photos to go on the site and there will be a page about Fera.

7. Any other business

There were no other items and the next meeting will be at 7 pm on 20th February 2017. The meeting was closed at 9 pm.