



BRAMSHOTT & LIPHOOK NEIGHBOURHOOD DEVELOPMENT PLAN

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A meeting of the NDP Steering Group took place at 19.30pm in the Canada Room, Liphook Millennium Centre, Midhurst Road, Liphook on Tuesday 9th July 2019.

MINUTES

Present:

Andy Kivell
Chantal Foo (VC)
Cllr Jeanette Kirby
Cllr Rebecca Standish
Roger Miller

Apologies:

Darren Ellis
John Raeyen
Louise Bevan
Raine Ryland
Cllr Sumi Olson

Also in attendance: Jane Lackenby – NDP Administrator
Christine Hill (Working Party Member)
Tony Rudgard (Working Party Member)
Richard Curry (Working Party Member)

1. Welcome and Introductions

CF welcomed everyone to the meeting.

2. Declaration of Interests

There were no declarations.

3. Approval of Minutes dated 11.06.19

The normal minutes were proposed by JK and seconded by RM – minutes accepted.
Reference to exempt minutes in agenda to be ignored as there was no exempt session at the last meeting.

4. Matters arising from minutes not addressed in the agenda

Action items from the previous normal meeting on 11.06.2019 were checked, and considered all to be completed apart from:

- a. Item 11. New members – LB and SO to provide bio and photos to JL.

Action – LB/SO

- b. Demographics – confirm number/percentage of residents/ non-residents attending previous engagement events. Further demographic information to be collected at future events.

Action - JL

JL confirmed that the Royal Mail deliver fliers to all addresses by the end of each week.

5. Update from Parish Council meeting with Hampshire County Council

JK confirmed that she has requested Hampshire County Council's (HCC) Terms of Reference and a copy of notes from the meeting, and the timeline.

Following from this, JK explained that she had attended a meeting on 9th July 2019 with representatives from Bohunt and HCC where they had walked from Bohunt to the railway station.

The objectives for this site walk were as follows:

- To familiarise a group of students coming from Liss with the walking route from the train station to Bohunt School, as they will be provided with a train pass from September 2019 and may not know the best route to use. The safest routes are to be encouraged. An updated school access map is being produced for these students for September.
- To audit this walking route in the context of the additional students who will be using this route from September to see what quick wins and adjustments can be made to facilitate this change and reduce impact of pedestrians on access movements.
- To gather photographs and students' comments of the route and *produce a report to feed into the proposed Liphook study for future pedestrian and vehicle access improvements in the village.*

Comments were raised that the school children will unlikely follow the designated routes as they wish to visit the food shops on route to and from school. JK commented that this had been acknowledged during the meeting, to be addressed as part of the ongoing works by HCC.

JK will request that a copy of the above report is sent to the parish office so that she can forward it to the NDP.

Action - JK

HCC will be carrying out further surveys outside of the school holidays in September 2019, following the initial survey taking place at half term. The benefits of this work by HCC should hopefully provide further evidence to carry on what the A&M Working Party started.

RM asked what had been the purpose of the ten camera poles in the square in Liphook recently. RM raised that there was also a traffic counter on Midhurst Road too. No one else was aware of these so JK would make some enquiries.

Action – JK

6. EHDC & SDNPA

a. Screening option request update – i & ii

CF updated on the screening request regarding the Strategic Environmental Assessment (SEA) and the Habitats Regulation Assessment (HRA). EHDC have confirmed that in accordance with the necessary regulations, the draft screening assessment is now subject to consultation with the statutory consultation bodies, which are the Environment Agency, Historic England and Natural England. The date for receiving responses is Friday 26th July.

At this stage and on the basis of the available evidence, EHDC considers that a SEA and a HRA will be required to support the Bramshott & Liphook Neighbourhood Development Plan. EHDC have consulted with the South Downs National Park Authority in coming to this view, but their conclusions still need to be confirmed following any responses from the consultation bodies.

CF pointed out that she had noticed an inaccuracy in EHDC's wording about the allocation of housing, which EHDC has misinterpreted to state that the NDP is proposing to not allocate any housing, which is to be raised with EHDC to clarify that some housing may be allocated to facilitate mixed use sites coming forward. This is not considered to negatively impact the screening process that is already underway as the draft response has already concluded that the SEA and HRA are likely required, and housing allocations will only further this conclusion.

All present noted that this is a positive move forward and will provide a robust piece of evidence.

JL to forward the email with draft SEA response to the working party members. **Action – JL**

Victoria Potts from EHDC has offered a meeting with a few of the Steering Group members. The meeting date is being coordinated. **Action - JL**

b. Site specific planning policies request update

RS raised at this point that the consultation responses to the EHDC local plan have been published on their website. RS will share the link and JL to circulate. **Action RS/JL**

RS flagged that there have been a significant number of objections to some of the areas for housing development, so there may be a possibility that other areas across the district council area will be revisited. NDP need to keep this in mind for the Parish.

RS raised that EHDC are running another consultation for large housing sites due to the objections received, and carried out another Call for Sites as part of this process due to other sites coming forward after the first Call for Sites.

The fact that EHDC have asked the Parish Council if they will consider using Radford Park as a SANG, which JK raised at the previous meeting, was discussed again. It was confirmed that the Parish Council are following due process with regards to EHDC's request. It was confirmed that the Parish Council have the last say whether Radford Park is put forward as potential SANGs land.

7. Call for Sites

a. To do & guidance from EHDC and consultants

Ongoing discussions with SDNPA/EHDC to get their redacted Call for Sites information. SDNP do not appear to have much information on the sites in their appendices. EHDC will only issue once redacted and in the public domain.

Action - JL

A discussion was had as to whether we should go ahead with the Call for Sites and the decision was made to start preparing the form and associated communications. JL to rework the EHDC call for sites form with simpler wording and our letterhead.

Action JL

It was agreed that to promote the Call for Sites a press release/information would be sent to press, social media, the list of residents who have agreed to be contacted, developers who have already been in contact and the parish council for their website. Hard copies to be made available in the Parish Office.

CF/AK and JL to look at wording for call for sites and associated communications.

Action CF/AK/JL

8. Funding & technical assistance from Locality

a. Update on Locality grant

CF explained that this is still ongoing and will be carried forward by the Parish Council.

b. SEA

As discussed under item 6a, technical assistance can be obtained from Locality for this report. The report would be produced by AECOM if carried out through Locality.

c. Other funding opportunities

Housing Working Party to look at whether the funding for technical assistance regarding affordable housing, assisted living and starter homes is worth pursuing. **Action JK**

9. Consultation Statement – log of engagement and consultation to date

JL has pulled together the log of consultation and engagement to date. This was reviewed at the meeting and it was agreed that the log would be circulated to the Steering Group. All to review the consultation log and update with any further information including working party consultations/ meetings.

Action SG

JL to add whether SG meetings were normal or exempt and add to the log. Also to look at the website dashboard for number of hits/ downloads and log this interaction. **Action JL**

10. Communications – Community Engagement methods

a. Website and social media education information

AK suggested at the last meeting that further communications needs to focus on explaining again what the NDP can and cannot, answering frequently asked questions and myth busting. CF has written a list of FAQs which were reviewed at the meeting. These will be worked on further to form the basis of press releases. **Action – CF/AK/JL**

b. Engagement of diversity of demographics

Discussion covered in 4b above.

RM raised the noticeboard in Midhurst car park regarding who owns it and whether we could use it. RS and JK to check who owns it and see if we can take over for NDP information. **Action RS/JK**

11. Press releases

The next press release will be on the SEA including background information and why it is positive for the NDP. CF will check with EHDC whether it is acceptable to do a press release at this stage. **Action CF**

An initial press release will be drafted in readiness. **Action – JL/AK/CF**

Community Magazine submission deadline is 25th July 2019. It will likely not mention the Call for Sites in the press release to them due to timing of publication of the magazine in September.

JL to check deadlines for the Haslemere Herald and Petersfield Post. **Action JL**

12. Next meeting, and next steps

The next meeting is on the 13th August 2019 in the Canada Room. AK gave apologies.

13. A.O.B

Working party members commented that the NDP should refer to building a better and vibrant community, and not allow it to be a dormitory or commuter settlement. This should be a strategic goal. The comments on community' wellbeing made during the meetings should be stated clearly in ongoing documentation so this is clear to the community.

Working Parties raised that it would be helpful to have a diagram, as discussed during the meeting, that clearly shows the areas of the Parish that are not affected by environmental and historical restrictions.

TR raised that he has not been receiving any information on the Sports & recreation meetings. CF will check with JR that there haven't been any meetings or emails recently.

Action – CF

The meeting finished at 21:10.