



# **BRAMSHOTT & LIPHOOK NEIGHBOURHOOD DEVELOPMENT PLAN**

[admin@bramshottandliphookndp.uk](mailto:admin@bramshottandliphookndp.uk)

A meeting of the NDP Steering Group took place at 7.30pm in the Canada Room, Liphook Millennium Centre, Midhurst Road, Liphook on Tuesday 5<sup>th</sup> February 2019.

## **MINUTES**

### **Present:**

Chantal Foo (VC)  
Jeanette Kirby  
Roger Miller  
Darren Ellis  
Rebecca Standish

### **Apologies:**

Andy Kivell  
Raine Ryland  
John Raeyen  
Jackie Poole

Also In attendance:                      Tessa Wright – NDP Administrator  
   David Jobbins – Luken Beck

### **1. Welcome and Introductions**

CF welcomed everyone to the meeting. It was noted that David Jobbins was observing the meeting as a representative for Bloor Homes

### **2. Declaration of Interests**

There were no declarations.

### **3. Approval of Minutes dated 08.01.2019**

The normal minutes were proposed by RM and seconded by DE.

JK highlighted that the exempt minutes required an amendment under agenda item 1a, it should state that the entire recreation ground is under charity status, not just the Willows

building. On the proviso of this amendment being made, the exempt minutes were proposed by JK and seconded by RM.

#### **4. Matters arising from minutes not addressed in the agenda**

RM commented that Chris Meech has now arranged for the link to the SDNP website to be set up on Liphook Talkback.

#### **5. Public engagement event February 2019**

##### **a) Posters and banners**

CF thanked RM, AK and TW for putting up the banners and posters across the parish. RM commented that the banner on the old A3 by Liphook Golf Course had been taken down and left by the side of the road. Therefore, he had moved it to the entrance to the Midhurst Road car park.

There were still several A3 posters left and it was suggested that we ask Sainsburys and The Anchor if more can be put up in their car parks.

**Action - TW**

##### **b) Prep work required & c) Allocation of tasks**

DE offered to collect the display boards from EHDC on Thursday 14<sup>th</sup> February. TW will send the collection details.

**Action – TW**

It was agreed that set up on Friday 15<sup>th</sup> should start at 8:30am. TW will ensure that tables are available to use for the display boards. Chairs will need to be set up for attendees to sit to watch the presentation. Sign in sheets are required. Light refreshments for volunteers and tea, coffee and biscuits for attendees need to be ordered.

**Action – TW**

It was noted that Feria will aim to suggest 3 feedback questions per WP and feedback forms will need to be created once we have this information.

**Action – AK/TW**

It was agreed that there will be a rolling presentation using the projector. Plain maps will be set up alongside the policy documents and people will be able to draw on or add comments to the maps if they have place specific comments so that comments are physically recorded.

It was noted that the Community and Housing policy documents were now ready to send to Feria for review. Heritage and Design and Employment have already been submitted. Access and Movement, Sports and Recreation and Public Services should be ready in the next few days. It was noted that S&R will need a large map on which to mark sites out for the exhibition.

#### **6. Press Releases**

It was noted that TW had issued a press release to the Liphook Herald. This included one of the posters. It was agreed that this should also be sent to the Petersfield Post.

**Action - TW**

It was noted that both the Liphook Community Magazine and the Bramshott Bugle may be published at the right time to include some feedback on the NDP Consultation Event.

**7. Communications**

It was agreed that TW can now send the Mailchimp flier out.

**Action – TW**

**8. Next meeting and next steps**

It was agreed that there will be an informal planning meeting held on 12<sup>th</sup> February at 7.30 in the Canada Room of the LMC. This is not a public meeting. Working Party members are to be invited to attend.

**9. A.O.B**

RS confirmed that the grant recently applied for was to be approved shortly, however a note was required from CF to confirm that although the money would be issued to the Parish Council, it would be made immediately available to the NDP. CF will draft. **Action – CF**

DE commented that as the NDP now had approval from the PC to appoint SG members from within 3 miles of the parish border, had any efforts been made to invite interested Working Party members onto the Steering Group. CF confirmed that a previously interested WP had been queried, and they are currently very busy with the working parties and will make a decision on the SG once the workload settles down.

DE suggested that as he and JK had suggested specific policies for specific sites, both EHDC and SDNPA as planning authorities should be advised. He will draft a letter and send to CF to send out in an official capacity. CF will double check with the PC that this is the best course of action. **Action – DE/CF**

**10. Exempt Session – further details of Public Engagement Event, EHDC’s draft Local Plan Reg 18 Consultation.**

The meeting ended at 20.00.