

Report to Parish Council on Neighbourhood Development Plan 24.04.2017

As Chair of the Neighbourhood Development Plan (**NDP**) I have reviewed the associated NDP documentation and had a very useful and constructive conversation with the appointed NDP consultant Richard Eastham of Feria Urbanism.

Following recent discussion and press coverage of the NDP, we have been contacted by more residents of the Parish who would like to be considered for the Steering Group and/or work related to the NDP. We now have a pool of expertise and skills to draw upon for the project going forward.

As per the terms of reference, the Chair should provide the Liaison Working Party with the application criteria for the membership of the Steering Group.

Application Criteria

The application criteria for members of the Steering Group is as follows:

- A resident of Bramshott and Liphook Parish;
- Over 18 years old;
- Able to commit to at least one evening per month for meetings;
- Complete a declaration of interest form having read and understood the Bramshott and Liphook Parish Conflicts of Interest Policy;
- Helpful (but not essential) to have links with community organisations and groups; and
- Be passionate and enthusiastic about the future of the Parish.

The application criteria now refer to a Conflicts of Interest policy (Annex A), it was felt that it would be useful to have a policy which details what should happen if a conflict_of interest should arise. The declaration of interest form has also been revised to reflect this policy and the Steering Group Terms of reference (see Annex B). All applicants for the Steering Group will be expected to complete an application form and a declaration of interests form prior to interview.

Working Party Liaison Group

I met with the Working Party Liaison Group on Monday 3rd April 2017 to discuss work so far and the application criteria. The criteria is presented to the Parish Council for information.

Administrator

The Parish Council has appointed a part time administrator for the Haskell Centre Office. The successful candidate has also agreed to work additional hours for the NDP, when required. This will be in addition to their Parish office role. This is a cost-efficient approach when considering the fluctuating demand of the NDP.

Next steps

The consultant is expected to conduct a site visit to the Parish today (24.04.2017) so they can build on their knowledge base of the Parish.

Following the Parish Council meeting, residents who have expressed an interest in joining the Steering Group will be invited to complete an application form and a declaration of interest form. Interviews will then take place shortly after.

I hope to then provide the Parish Council with an update regarding the suggested members of the Steering Group for their consideration and approval.

We are planning to hold a visioning event for stakeholders on Wednesday 14th June 2017 between 7:30pm-9:30pm in the Main Hall of the Liphook Millennium Centre. Community groups and organisations have already been contacted for their up to date contact details and will be invited to attend to the visioning event shortly.

Cllr Emma Winfield April 2017